



## **NSLP Meal Charge Policy**

### **School Meal Payments**

Presidio School is committed to ensuring that all students receive the nutrition they need to engage in active learning during the school day. In accordance with applicable federal guidance from the United States Department of Agriculture (USDA), this policy is intended to serve the purposes of meeting student needs, while maintaining the fiscal integrity of the school food service account.

### **Student Meal Accounts & Meal Charges**

Individual student meal accounts shall be established by Presidio School. A meal account balance remains with the student until the student is no longer enrolled in Presidio School. Students with unused credit in their accounts at the point of disenrollment or graduation will receive a refund, or it may be transferred to a sibling's account. Parents will be encouraged to pre-pay for students paying full or reduced price for meals. Parents will be encouraged to maintain a \$20 balance on each student's account. Presidio School shall ensure that parents have access to no-cost payment methods for the purchase of meal services. Students and/or parents will be permitted to pay for meals and/or add funds to student accounts on the day of service.

If a student has money to purchase a full or reduced price meal at the time of the meal service the student shall be provided with a meal. The student's payment may not be used to repay outstanding charges if the student intended to use the money to purchase that day's meal.

Students paying full or reduced price for meals who have not as yet met the account overage limits and who do not have money in their account or in hand to cover the cost of a meal at the time of service will be permitted to charge a meal. However, these students will be denied permission to charge a la carte or "extra" items such as milk or additional meals. Presidio School has established an account overage limit to cover ten full or reduced price meals. After this threshold has been reached, the student will no longer be permitted to charge meals. Students will be required to provide their own lunches until there is a positive balance on the student's account.

Parents will be notified that any school meal debt accrued prior to the school's determination that the student is eligible for free or reduced lunch remains the parent's responsibility. Additionally, parents are responsible for charges that place the student in a negative status.

### **Notification of Low & Negative Balances**

Notification of low and/or negative balances on a student account will be provided by email, phone calls, or a letter sent to the student's parents.

### **Annual Notice**

Parents and students shall receive notification of this policy on an annual basis through the registration package or the continuation enrollment package as appropriate. It will also be posted on the Presidio School website under resources. The policy will also be distributed to Presidio staff responsible for policy enforcement, serving meals and collecting payments